18th August 2021

Dear Parents/Carers,

**Information regarding reopening in Autumn Term 2021**

Pupils in Reception – Year 6 return on Wednesday 25th August 2021. New Nursery pupils have been informed separately through email of their start time allocations.

I write to you updating you with arrangements in readiness for the return to school. We look forward to welcoming all pupils back and hope you have all had a lovely summer break.

We are delighted that the rate of infections has remained sufficiently low enough to enable restrictions to be relaxed. We have adjusted our school operational guidance in light of these changes using government guidance. We are aware that Covid-19 has not disappeared and must ensure that we try to mitigate risks to all while enjoying some freedom. We will continue to be vigilant and maintain some measures that we feel remain important. Face masks are no longer compulsory however, as our site holds many parents/carers and pupils at peak times we are happy for you to continue wearing these if you feel comfortable. You may see teachers at these times also wearing one especially if they need to talk to other adults at these times.

Isolating Pupils – As of the 16h August close contacts who are under 18 and fully vaccinated adults no longer need to isolate. This means we will not have the need to send whole class groups home. Close contacts will be identified through the Track and trace system and they will be asked to do a PCR test but not miss valuable learning time. Pupils who are self-isolating will be offered remote learning as before if well enough.

**Emails and mobile phone numbers**

A reminder that all school communication will be through the Weduc app and Parentpay email. We will be going paperless as far as possible so please ensure you have access to these so that you do not miss out on important information. Contact the school office for help with this if needed by email or telephone. 0116 297 1220 - [office@forestlodge.leicester.sch.uk](mailto:office@forestlodge.leicester.sch.uk)

If you change your main mobile number or address, please contact the school office so this can be changed on the system. When we send out emails and information this is to the first contact number.

Furthermore, on **PE days children will be expected to dress in their PE kit for the two days per week they have PE and arrive fully dressed in their PE kit.** This has worked extremely well, parents, staff and pupils have expressed positive views on this as pupils take part in longer sessions. You will be notified within the first few days of your child’s PE days and homework schedule

**Mobile Phones / Toys**

Pupils are not allowed to bring mobile telephones or toys to school. If mobiles are needed for walking home alone then please discuss with the class teacher about storing these during the day. SMART watches/devices worn on wrists by pupils are not allowed on site. Please help us and prevent pupils being upset by ensuring this rule is followed.

**Attendance**

Term dates for this academic year are available on the school website and Leicester City Council will inform us after consultation of the dates for the years moving forward.

We understand there has been a huge disruption to holidays due to Covid-19 restrictions however we are still **not allowed to authorise any holidays in term time.** Where a parent wishes to take their child out of school for whatever reason, the onus is on them to write to the Headteacher applying for a leave of absence and demonstrating why they believe the circumstances are exceptional. Schools make decisions in conjunction with Local Authority guidance but will not do so for holiday purposes.

If your child is absent due to a medical appointment, please provide the office with evidence of this either by a text or appointment card.

Please see below school timings and uniform expectations. Enjoy the rest of the summer break.

Yours Sincerely,

Mrs C Caldwell

Headteacher

**THE SCHOOL DAY**

**Please note the following times of the day. Staggered start times for year groups**

**to ease congestion - admittance within 10 minutes of each other – these are arrangements moving forward with some Covid restriction allowances. Lunchtimes / breaktimes may be staggered during this period.**

**Nursery AM**

|  |  |
| --- | --- |
| 8:50 am - 9:00 am | Children to enter through classroom door - activities in the classroom |
| 9:00 am | Registration / doors closed |
| 9:00 am | Late children will need to enter school through the main school reception |
| 11:50 am | End of am nursery session |

**Reception**

|  |  |
| --- | --- |
| 8:10 am | Breakfast club starts |
| 8:40- 8.50 am | Children met / collected in the playgroud |
| 8.50am | Start of school, doors locked – Registration |
| 8.50 am | Late children will need to enter school through the main school reception |
| 12:00 pm - 1:00 pm | Lunch |
| 3:00 pm | End of school day – children to be collected from the courtyard |

**Children in Nursery and Reception have outside learning and snack time throughout the day.**

**Years 2, 4, and 6**

|  |  |
| --- | --- |
| 8:10 am | Breakfast Club starts |
| **8:40 am** | Start of school |
| 8:50 am | Staff on duty at classroom / courtyard doors locked – children to enter |
| 8:50 am | Late children will need to enter school through the main school reception |
| 9:00 am | Registration |
| 10:15 am - 10:30 am | Break time (Afternoon break if applicable) |
| 12:00 am - 1:00 pm | Lunch |
| **3:00 pm** | End of school day |

**Years 1, 3 and 5**

|  |  |
| --- | --- |
| 8:10 am | Breakfast Club starts |
| **8:50 am** | Staff on duty at classroom /children to enter |
| 9:00 am | Start of school - doors locked |
| 9:00 am | Late children will need to enter school through the main school reception |
| 9:00 am | Registration |
| 10:35 am - 10:50 am | Break time (Afternoon break if applicable) |
| 12:00 am - 1:00 pm | Lunch |
| 3:15 pm | End of school day |

**SCHOOL UNFORM POLICY**

**All pupils are expected to wear school uniform and have the correct PE kit. This does not have to have the school logo on it but it does need to be the correct colour.**

**Nursery - Year 4**

* Red sweatshirt, red fleece or red cardigan preferably with our School Logo.
* Plain white school style polo shirt. White blouse for girls. White shirt for boys. No logos or skin tight fashion tops or other coloured garment to be worn.
* Plain black or grey trousers for both girls and boys. Alternatively girls can wear a black or grey skirt. In the summer, girls may wear a pinafore or/red checked dress.
* Plain black flat school shoes or plain black trainers. No heeled shoes or vibrant coloured trainers are permitted. However, pupils can wear boots to school in bad weather.

**Hair Accessories**

* Hair accessories especially oversized bows in vibrant colours are not to be worn during the school day.

**Years 5 and 6 Children ONLY**

* Black/red sweatshirt or black/red fleece preferably with our School Logo.
* Plain white school style polo shirt. White blouse for girls. White shirt for boys. No logos or skin tight fashion tops or other coloured garment to be worn.
* Plain black or grey trousers for both girls and boys. Alternatively, girls can wear a black or grey skirt. In the summer, girls may wear a pinafore or/red checked dress.
* Plain black flat school shoes or plain black trainers. No heeled shoes or vibrant coloured trainers are permitted. However, pupils can wear boots to school in bad weather.

**Hair Accessories**

* Hair accessories especially oversized bows in vibrant colours are not to be worn during the school day.

**PE Kit – All Children**

* White t-shirt.
* Black shorts and black jogging bottoms.
* Black plimsolls for inside and trainers for wearing outside.
* Dark zipped jacket / hoodie for inclement weather

All children who attend our school need to come wearing the correct school uniform. Non-compliance with school uniform is a breach of school rules.

**No jewellery, except a watch can be worn. One small pair of ear studs can be worn due to a recent piercing for 6 weeks with permission from the Headteacher. These would need to be taped for physical activity sessions. After the initial 6 weeks, NO EARRINGS MUST BE WORN.**