



Monday, 15 November 2021

To the Parents/Carers of all pupils at Forest Lodge Academy

Dear all,

Invitation of Expression of Interest for a Parent Governor.

An exciting opportunity has arisen for a Parent Governor to join the Academy Governing Body. Notice of this vacancy has been posted on the school website (in the governor section) and also sent out through Weduc and Parentpay the school communication systems. The Governing Body would welcome expressions of interest for the position from any eligible parent/carer, please contact the school office.

Parent Governors are elected by other parents and carers of children at the school. The term of office is four years. The AGB has agreed that the initial term of office shall be for one-year subject to review.

Our priorities

- The resilience and wellbeing of children and staff;
- Educational improvement to ensure every pupil fulfils their potential, drawing on the expertise from across the L.E.A.D. Academy Trust, which we joined in January 2018;
- Implementation of major initiatives, including our new curriculum across all subjects.

An opportunity to find out more before committing

All parents completing an Expression of Interest are invited to meet the Chair of Governors and myself to discuss the commitment in time and responsibility that is required to fill the role effectively. This meeting has proved to be helpful to prospective candidates in clarifying what becoming a Parent Governor means in practice.

Timetable

If insufficient Expressions of Interest's are received to require an election, any nominee(s) will be declared elected unopposed. Subject to this, the timetable for the election (if this is required) is as follows:

Stage	Date
Meet the Chair	Thursday 25 November 2021 – 3.30 pm onwards at the academy or via on online platform at a mutually agreed date and time prior to 2 December 2021. (please inform the school office if you wish to attend)
Complete Expression of Interest	This includes a statement of no more than 150 words as to why you would like to become a Parent Governor
Closing Date for Receipt of Expressions of Interest	Friday 3 December 2021 Ballot Paper and details of candidates will be sent to all Parents/ Carers after this date.

Election Dates (If an election is required)	Tuesday 7th to Friday 10th December
Counting of Votes and Declaration of Result	This will take place via an electronic and paper ballot with the results announced at the academy on Monday 13 December

Should you have any questions about the role of parent governor, or about the election process, please contact the Chair of the AGB Mr Dan Derricott via the school office.

If you intend to attend the meeting with the Chair of Governors on the 25th November at 3.30pm then please inform the school office prior to this date.

Yours sincerely



Claire Caldwell
Headteacher

Enc: Further information on becoming a governor at Forest Lodge Academy