

## THE SCHOOL DAY

Please note the following times of the school day. Staggered start times and end times to ease congestion and ensure the safeguarding of pupils.

### Nursery AM

<b>8:35am – 8:50am</b>	In classrooms on duty 15 minutes prior to pupil arrival
<b>8:50 am – 9:00am</b>	Parent drop off / morning routine of name writing
<b>9:00 am – 11:50am</b>	Pupil session - 11.50 dismissal
<b>11:50am – 12:05am</b>	In classrooms on duty 15 minutes after pupil dismissal

### Reception

<b>8:25am – 8:40am</b>	In classrooms on duty 15 minutes prior to pupil arrival
<b>8:40 am – 9:00am</b>	Door duty / morning activities in class before registration
<b>9:00am – 12:00pm</b>	Pupil lessons - 11.45 lunch
<b>1:00pm – 3:00pm</b>	Pupil lessons - 3:00pm dismissal
<b>3:00pm - 3:15pm</b>	Parent liaison on duty until 15 minutes after dismissal

### Years 2, 4, and 6

<b>8:25am – 8:40am</b>	In classrooms on duty 15 minutes prior to pupil arrival
<b>8:40 am – 9:00am</b>	Door duty / morning lesson and registration
<b>9:00am – 12:00pm</b>	Pupil lessons
<b>12:00pm – 1:00pm</b>	Lunch
<b>1:00pm – 3:10pm</b>	Pupil lessons - 3:10pm dismissal
<b>3:00pm - 3:25pm</b>	Parent liaison on duty until 15 minutes after dismissal

### Years 1, 3 and 5

<b>8.35am - 8.50am</b>	In classrooms on duty 15 minutes prior to pupil arrival
<b>8:50am - 9:00am</b>	Door duty / morning lesson and registration
<b>9:00am - 12:15pm</b>	Pupil lessons
<b>12:15pm - 1:15pm</b>	Lunch
<b>1:15pm - 3:20pm</b>	Pupil lessons - 3:20pm dismissal
<b>3:20pm - 3:35pm</b>	Parent liaison on duty until 15 minutes after dismissal

After school end times pupils will be taken to the school office and a phone call will be made home. If you do happen to be late due to unforeseen circumstances, please inform the office as soon as possible. If parents are uncontactable after 3:20 pm and no message has been left at the office, other emergency contact numbers will be used. If this is unsuccessful the Leicester City Council safeguarding procedures will be used and social services will be informed.